



City of La Puente
 15900 E Main Street, La Puente CA 91744
 Telephone (626) 855-1500 Fax (626) 961-4626
 Attn: Business License Division – (626) 855-1508 or
 (626) 855-1521

OFFICE USE ONLY

Business License #: _____
 SIC CODE: _____
 Expiration Date: _____
 Application Reviewed by: _____
 Application Created by: _____

BUSINESS LICENSE APPLICATION OUT OF TOWN

Business Name _____
 Corporate Name _____
 (if applicable)
 Business Location _____
(Cannot be P.O. Box per State of California Business & Professions Code-Section 17538.5)

 Mailing Address _____

 Description of Business _____
 State License No. _____ Resale No. _____
 State License Type _____ Federal ID No. _____
 Expiration Date _____ State ID No. _____

If your business activity in La Puente involves the use of vehicles, please list the vehicle's license numbers below:

1. _____ 4. _____
 2. _____ 5. _____
 3. _____ Decal # issued _____

Ownership

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Corp-Ltd Liability |
| <input type="checkbox"/> Partnership | <input type="checkbox"/> Ltd Partnership |
| <input type="checkbox"/> Other | <input type="checkbox"/> Sole Proprietor |

Start Date _____
 Phone No. _____
 Fax No. _____
 APN # _____
 Email Address _____

Enter below names of Owners, Partners, or Corporate Officers:

1st Owner Name _____	Title _____	Driver's License #: _____
Address _____		Soc. Sec. # _____
<small>(Cannot be P.O. Box)</small>		Phone No. _____
		Cell Phone No. _____
2nd Owner Name _____	Title _____	Driver's License #: _____
Address _____		Soc. Sec. # _____
<small>(Cannot be P.O. Box)</small>		Phone No. _____
		Cell Phone No. _____

In case of emergency, please contact:

Contact Name _____ Phone No. _____
 Address _____

If you are renting the above business location in the City of La Puente, please complete this section:

Landlord Name _____ Phone No. _____
 Address _____

Note: Per LPMC Section 5.04.240 Business Licenses are not transferable; provided however, that where a license is issued authorizing a person to transact and carry on a business at a particular location within the city, the business license officer may, upon the filing of an application by the licensee and payment of a fee thereof, amend the license to authorize the transacting and carrying on such business under license at a different location within the city.

Owner's Initial: _____ Date: _____

I declare, under penalty of perjury that the statements and information contained in this application is true and correct to the best of my knowledge and belief. I agree to conform with all requirements of zoning, building, fire and all other applicable laws, ordinances and regulations pertaining to the operating of such business. Furthermore, I agree to notify the City of La Puente Business License Division within TEN (10) days of any change in the facts stated herein (change of ownership, address, operation, etc.) or any other facts required by this application.

Owner's Signature: _____ Date: _____

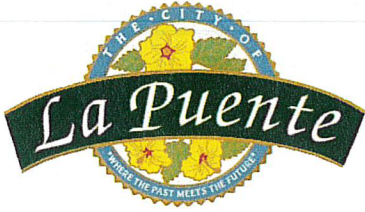
CITY OF LA PUENTE

DEPARTMENTAL COMMENTS

PLEASE REMIT \$150.00 NON REFUNDABLE ONE TIME APPLICATION FOR NEW BUSINESS & CHANGE OF ADDRESS FEE IN ADDITION TO BUSINESS LICENSE TAX.

LPMC SECTION NO.	TYPE OF BUSINESSES	FEE CALCULATIONS	TOTAL FEES
5.04.480	Wholesalers and agents - vehicle license tax.	\$24.00 per each vehicle.	\$
5.04.490	Retail sellers - vehicle license tax	\$36.00 per each vehicle.	\$
5.04.630	Peddler, Photographer, Ice cream vendors, and Solicitors license tax.	\$100.00	\$
5.04.680 (A)	General Contractor (Classification A & B)	\$50.00	\$
5.04.680 (B)	Sub-Contractor (Classification C)	\$40.00	\$
5.04.730	Refuse Collection license fee	\$50.00	\$
5.04.430	Retail Sales, wholesale and Miscellaneous License Tax	\$50.00 plus \$5.00 per each employee including owner.	\$
5.04.500 (D)	Coin Operated Equipment	Gross annual receipts ____x 1% ____ = \$ ____	
SENATE BILL 1186	FOR ALL BUSINESSES TYPE	A FEE OF \$4.00	\$ 4.00

TOTAL: _____



**CITY OF LA PUENTE
BUSINESS LICENSE CHECK LIST
BUILDING CONTRACTOR**

- A completed application by the contractor or agent
- Request a copy of State Contractor License card
- Request a copy of contractors or agent driver's license
- Log into the State contractor's website to verify the personnel list and print
- Log into the Department of Labor website and print the S I C
- **If the contractor is not the one obtaining the license/permits, you need a current notarized letter from the contractor authorizing the agent to act on his/her behalf.**
- Application has to be approved by Finance Manager.